

RICHMOND EDUCATION AND ENTERPRISE CAMPUS LOCAL COMMUNITY FORUM

Record of meeting held on Tuesday, 15 July 2014 at Richmond upon Thames College.

PRESENT:

Richmond Education and Enterprise Campus Representatives

Nicola Lupton (chairman)	Assistant Principal, Richmond upon Thames College
Paul Chadwick	Director Environment, Richmond Council
Jeremy Duckworth	Group Finance Director, Haymarket Media Group
Elinor Firth	Head of Communications, Richmond Council
Darren Jacob	Consultant, Richmond Council
Mandy Skinner	Assistant Director Commissioning Corporate Policy & Strategy, Richmond Council

Consultants

Robert Allaway	GKA (on behalf of Haymarket Media Group)
Gemma Niven-Reed	Cascade Consulting
Huw Williams	CGMS

Community Representatives

Gary Backler	Friends of River Crane Environment (FORCE)
Frances Bennett	Friends of River Crane Environment (FORCE)
Nicholas Jackman	Heathfield South Neighbourhood Watch Coordinator
Kevin Jones	Court Way Residents Representative (informal)
Francis McInerny	Heatham Alliance
David Rose	Court Way Residents Association / Heatham Residents Association
Gill Thompson	Chudleigh Road Neighbourhood Watch Coordinator
Janet Walker	Dene Estate Residents Association

Ward Councillors

Cllr Alexander Ehmann	St Margarets & North Twickenham
Cllr Grant Healy	Whitton
Cllr Ben Khosa (part)	St Margarets & North Twickenham

1. WELCOME AND INTRODUCTIONS

- 1.1 The chairman welcomed the group to Richmond upon Thames College and the second meeting of the Richmond Education and Enterprise Campus Local Community Forum.
- 1.2 Each attendee introduced themselves.

2. MINUTES OF LAST MEETING

- 2.1 The minutes of the last meeting were distributed electronically ahead of the meeting and attendees asked to confirm accuracy / request changes. The group noted that actions under points 2.4, 3.1, 5.2, 5.3 and 6.2 had been completed (see separate action log for additional comments).
- 2.2 The response sent by David Ansell (former Principal, RuTC) and subsequent response by Shereen Sameresinghe (Deputy Principal, RuTC) re. signs

erected on the Craneford Way East playing fields were read to the group¹ (point 2.4).

ACTION: PC to ask George Chesman (Richmond Council, Legal Services) to write an explanatory note re. signs erected on the Craneford Way East playing fields.

- 2.3 It was noted that the outline programme timeline requested by the group last time (point 2.7 and duplicated under point 5.2) would be discussed under the next agenda item as a 'live' issue. Similarly the timing of a discussion re. transport and community facilities/benefits would be addressed later on the agenda.
- 2.4 A community member of the forum reported inaccuracies in the draft minutes and that the draft version had been published on the internet without being agreed. Therefore the member requested that, other than attendance details, the member's identity and the relevant community group should not be disclosed in the minutes of this and future meetings published on the internet. EF said she apologised for publishing the minutes on the Richmond Education and Enterprise Campus website (<http://www.reec.org.uk/>) before they had been agreed by the group noting that they had been removed. The Campus partners agreed the community member's non-disclosure request and noted that the member will contact the council's data protection officer.
- 2.5 It was agreed that going forward notes of meetings would be anonymous (bar action points) unless a community member specifically requested a point be recorded under their name/group and provided the form of words.

3. LATEST PROGRAMME UPDATE

- 3.1 The group noted that since the last meeting there had been a change to the proposal for the Campus. The original plans proposed that Haymarket would construct a purpose built global HQ on the site. It is now proposed to place the technical aspects of Haymarket's business – a 'tech hub' – on the Campus, with the majority of its office space being based elsewhere in the borough.
- 3.2 JD provided an overview of the 'Haymarket tech hub': JD noted that at 15,000-20,000 square feet the 'Haymarket tech hub' would include digital labs for the company's new technology and product development, state-of-the-art photographic studios, a photographic archive, digital editing suite, listening rooms for its consumer electronics brands and a gallery space. Around 20 staff would be based at the 'Haymarket tech hub' full-time.
- 3.3 JD highlighted that Haymarket's commitment to the Campus has not changed. The Haymarket Skills Academy will continue to work with the College (and

¹ "The notice you refer to was erected by the London Borough of Richmond upon Thames as a result of the deposition of a landowner's statement pursuant to section 15A of the Commons Act 2006. If you require further information about this notice and its effect I recommend you contact George Chesman (the Council's solicitor) who arranged for the notice to be erected.

The College deposited the statement for the same reason it erected the signs in 2013 i.e. to reiterate that the College owns the relevant land and it is not used without the College's permission." (Extract from email sent by Shereen Sameresinghe, Acting Principal, RuTC dated 11th July 2014)

- schools) to provide work experience, internships and Apprenticeships to students and College graduates. In addition Haymarket also hope to become a member of the Richmond upon Thames College Free School Trust.
- 3.4 JD noted that the 'Haymarket tech hub' would also include a new digital media incubator which would provide space and seed funding to young media entrepreneurs and tech start-ups (approximately a half dozen). College students and staff will be able to access 'Haymarket tech hub' facilities through the Haymarket Skills Academy and it is hoped that the 'Haymarket tech hub' proposal will deliver even greater integration between education and enterprise.
- 3.5 Following questions JD confirmed that the 'Haymarket tech hub' will take up approximately a third of an acre and staff on site and visitors will require in the region of half a dozen car parking spaces (Haymarket would have sought up to 200 car parking spaces for its global HQ – subject to planning)².
- 3.6 PC noted that this change to the overarching proposal means several elements of the programme need to be re-visited and adjusted.
- 3.7 The group discussed the following points:
- The alternative sites that Haymarket are looking at in the borough
 - What this change means for the consultation that has taken place to date
 - The number of Haymarket staff on the site
 - Funding – whether the proposal assumed public funding; the funding gap and how this would be addressed³
 - The impact on land uses – whether a smaller Haymarket site will result in more land being made available for the enabling residential development
 - The impact on amenities / public services of a larger enabling residential development
 - Access to the site and transport issues
 - Parking provision on the site
 - The impact on the provision of secondary school places in Twickenham and target opening date for the secondary school of September 2017
 - Harlequins' contribution to the Campus.
- 3.8 PC, on behalf of representatives of the Richmond Education and Enterprise Campus, committed to addressing the gap in information created by this change ASAP.
- 3.9 PC noted that the aim now is to submit a planning application by the end of January 2015.
- 3.10 Following questions MS noted that the Campus proposal does not fit the current funding model. The impact on construction of the new secondary school of a delay to London Enterprise Panel funding needs to be worked

² The impact on car parking provision needs further consideration; more land may be made available for residential development which could involve additional car parking spaces

³ Further information to be provided at London Enterprise Panel Further Education Capital Fund briefing, Wednesday 16 July

through as part of the programme review. The group noted that, in mid-June, the Department for Education gave conditional approval to open the Richmond upon Thames College Free School.

- 3.11 The group discussed how this change to the proposal would be communicated to the wider public. There will be a press release tomorrow (Wednesday 16 July), newsflash sent to those that have signed up for regular e-updates, a hard-copy update sent to local residents in the near future and information added to the Richmond Education and Enterprise Campus website (<http://www.reec.org.uk/>).

4. AN INTRODUCTION TO THE ENVIRONMENTAL IMPACT ASSESSMENT (EIA) PROCESS AND TOPIC ASSESSMENTS

- 4.1 Gemma Niven-Reed from Cascade Consulting was introduced to the group as one of the consultants responsible for conducting the Environmental Impact Assessment (EIA) and producing the Environmental Statement that will accompany the planning application. GNR stated that Cascade Consulting had been appointed 10 weeks previously. GNR provided the group with an overview of the EIA process and the topic assessments⁴ that will be included noting that the Scoping Opinion report, submitted to the local planning authority will be shared with this group.

- 4.2 The group discussed the following points:

- The design process and how this would feed into the consultation process
- Sensitive receptors – the Whitton Rd and Duke of Northumberland's River
- Affordable housing
- The scope of the EIA – one member of the community expressed the view that it should include a masterplan approach to the development and management of all of the open spaces in the lower Crane valley, of which the open spaces associated with the Richmond Education and Enterprise Campus are merely a subset – The West London Green Chain etc.; the Duke of Northumberland's River should receive equivalent treatment to the River Crane; and indices of deprivation and residents' access to open space
- The Council owned depot site
- Light and noise nuisance with particular reference to sport facilities on the Craneford Way East playing fields
- Asbestos
- Opportunities to deliver wider environmental improvements.

- 4.3 GNR advised that Transport for London would be asked for their views on parking and pedestrian surveys and traffic counts and that these would also have to be agreed with the Local Planning Authority.

- 4.4 In response to a question, DJ advised that the base proposals requirements to be used in the EIA work (locations, heights and massing of buildings, floodlighting etc.) should be known within a month or so for Cascade to progress the analysis of potential impacts.

⁴ Presentation slides distributed on Thursday 17 July

- 4.5 DJ reported that preliminary discussions had taken place with the Local Planning Authority.
- 4.6 Following discussion the group agreed that it would be necessary to convene a sub-group to consider, in more detail, the EIA and points listed above. This group should include as a minimum FORCE and Heatham Alliance.
- 4.7 DJ confirmed that the LCF will receive a copy of the Scoping Report shortly after it has been submitted to the Local Planning Authority. This document will cover the extent / scope of consideration of the above points proposed as a part of the EIA.

5. ANY OTHER BUSINESS

- 5.1 A hard copy issues list (items for discussion) was distributed to the group. MS noted that the intention is that this list be worked up into a more detailed 'issues log', a live, working document that issues can be added to / removed from (some issues will need to be considered more than once) throughout the life of the group. All were invited to feedback their comments / additions by the end of the week.

ACTION: EF to send electronic copy of issues list to the group.

ACTION: ALL to feedback their comments / additions to the list by the end of the week (Tuesday 22 July).

- 5.2 The group discussed Transport for London's plans for the A316, its footbridges and work already underway.

ACTION: PC to investigate early engagement with TfL in light of discussion.

- 5.3 DJ explained that proposals concerning traffic, the A316 and other transport matters are not yet prepared, so the proposed traffic meeting next month will be confined to process, i.e. the consultants' methodologies in relation to traffic surveys. Following discussion the group agreed to convene a meeting in August.

ACTION: EF to coordinate meeting in August to consider transport.

ACTION: MS to ensure data tables from four week consultation conducted in April and May are sent to the group.

6. CLOSE

- 6.1 NL thanked everyone for their contributions and closed the meeting.

RICHMOND EDUCATION AND ENTERPRISE CAMPUS LOCAL COMMUNITY FORUM: ACTION LOG

Ref.	Action	Owner	Due Date	Status	Comments/Notes
2.	Draft and distribute revised outline programme timeline to include expected milestones in the progress of the development so that residents are aware when fuller details will be available (see pnt. 2.7 of 17/06/2014 minutes)	REEC partnership	15/07/2014	Live	Overdue as a result of changes announced at 15/07/2014 meeting
4.	Add transport and EIA to July agenda	EF	15/07/2014	Live	Meeting to be arranged in August to look at transport [see 16.]
5.	Add community facilities/benefits to future agenda	EF	TBC	Live	
6.	Add LCF to REEC website and explore addition of discussion forum/comments page	EF	ASAP	Live	LCF page now 'live'. Exploring addition of discussion forum/comments page
8.	Share drafts of hard copy documents e.g. proposed leaflet	EF	TBC	Live	No hard copy documents have been prepared to date
11.	Distribute June's draft minutes via email and publish agreed minutes on the REEC website	EF	22/07/2014	Live	
12.	George Chesman (Richmond Council, Legal Service) to write an explanatory note re. signs erected on the Cranford Way East playing fields.	PC	TBC	Live	
14.	Feedback comments / additions to issues list distributed at 15 July meeting.	ALL	22/07/2014	Live	
15.	Investigate early engagement with TfL re. their proposals for the A316 (including temporary footbridges).	PC	TBC	Live	
16.	Coordinate meeting in August to consider transport assessment process.	EF	ASAP	Live	
17.	Distribute full results report and data tables from four week consultation conducted in April and May.	MS	ASAP	Live	
1.	Response from David Ansell (former Principal, RuTC) to AJ/AE re. signs erected on Cranford Way East playing fields	NL	15/07/2014	Closed	Ref. in response to advice received from Richmond Council's Legal Service to be investigated [see 12]
3.	Distribute consultation summary findings via email	EF	15/07/2014	Closed	
7.	Send distribution map for letter drop to Forum members	EF	15/07/2014	Closed	
9.	Agree date for July meeting	EF	ASAP	Closed	
10.	Update REEC website to accurately reflect number of College students	EF	15/07/2014	Closed	
13.	Send electronic copy of issues list to the group.	EF	16/07/2014	Closed	