

RICHMOND EDUCATION AND ENTERPRISE CAMPUS LOCAL COMMUNITY FORUM

Record of meeting held on Tuesday, 28 October 2014 at Richmond upon Thames College.

PRESENT:

Richmond Education and Enterprise Campus Representatives

Robin Ghurbhurun Principal, Richmond upon Thames College
(chairman)

Darren Jacob Consultant, Richmond Council

Elinor Firth Head of Communications, Richmond Council

Community Representatives

Gary Backler Friends of River Crane Environment (FORCE)

Frances Bennett Friends of River Crane Environment (FORCE)

Kevin Jones Court Way Residents Representative (informal)

Alistair Edwards Heatham Residents Association

Alison Jee Heathfield South Neighbourhood Watch Coordinator

Stephen Randall Dene Estate Residents Association

Ward Councillors

Cllr Geoff Acton St Margarets & North Twickenham

Cllr Alexander Ehmann St Margarets & North Twickenham

1. WELCOME AND INTRODUCTIONS

1.1 The chairman welcomed the group to Richmond upon Thames College.

1.2 Each attendee introduced themselves.

2. MINUTES OF LAST MEETING

2.1 The minutes of the last meeting were distributed electronically ahead of the meeting and attendees asked to confirm accuracy / request changes.

2.2 A member of one of the community groups requested the addition of "...that these areas would be fenced from the public" to point 5.6.

ACTION: SF to amend minutes as per request.

2.3 The group noted that action points 2.2 and 5.7 had been completed and that the "Local Community Forum: Draft Meeting Timetable" distributed last time (point 7.1) would be discussed later on the agenda.

2.4 The group agreed the minutes of 1 October (subject to amend detailed above) and to publish on the Richmond Education and Enterprise Campus website (<http://www.reec.org.uk/>).

3. CONSULTATION – DISCUSSION ON OVERALL SITE PLAN / BOARDS

3.1 DJ noted that the Draft Meeting Timetable distributed last time had been compiled using the issues list Forum members had contributed to. DJ highlighted that there is a public consultation underway which closes on 7 November; this will be followed by a further four week consultation in January

- 2015 which will include more detail on the enabling residential development.
- 3.2 Following questions DJ and RG confirmed that meetings would continue following the submission of the Outline Planning Application (target date February 2015).
 - 3.3 AE responded that members of the Forum had little appetite for ongoing involvement in the process as there was no evidence that members of the Campus were taking on board the views of local residents. And that the scheme proposed maximised the detrimental impact on the local community particularly with respect to traffic movements.
 - 3.4 DJ encouraged members of the Forum to continue their involvement and take the opportunity to respond to the consultation currently underway. DJ highlighted that the traffic assessment is being conducted and that once this is complete the results will be fed back and the Forum will look at mitigation strategies/changes to the proposed scheme.
 - 3.5 DJ reassured the Forum that the traffic surveys completed and traffic assessment would have to stand up to scrutiny by the Local Planning Authority and regional authorities (Greater London Authority and Transport for London).
 - 3.6 Cllr Ehmann noted that a measure of success for the Forum would be its ability to demonstrate what particular changes had been made to the scheme as a result of engagement with local groups.
 - 3.7 In response to a specific question regarding the proposed public consultation in January 2015 DJ confirmed that the design team should have sufficient time to take on board the feedback from the consultation and reflect this in the Outline Planning Application submission at the end of February 2015. DJ also noted that detailed work on the scheme would continue through the planning process.
 - 3.8 A member of one of the community groups highlighted that in order to be policy compliant the scheme will have to demonstrate delivery of net environmental benefits and that an indication of what these would be should be brought forward now.
 - 3.9 DJ responded that the Local Planning Authority Environmental Impact Assessment Scoping Opinion has not been published (in delay) and this document will advise the final scope of surveys and procedures required to deliver a complete Environmental Statement. This is delaying some of the assessment work which in turn is preventing early analysis of impacts therefore development of mitigation strategies. Some surveys/assessments were being started at risk to mitigate the delay to the programme. DJ reiterated that there will be a full update on the EIA at the next meeting of the Forum (24 November).
 - 3.10 A member of one of the community groups suggested early engagement with environmental groups (such as FORCE) to help mitigate the impact of the delayed scoping opinion. DJ thanked the member and welcomed the opportunity to engage, but noted that he'd like to have the scoping opinion report 'in-hand' before meeting and reflected on previous discussions at the Forum and that it would be important not to exclude other groups that may also want to be involved.

- 3.11 The leader of one of the community groups noted that when the Forum met the transport consultant they'd been assured that the Whitton and Hospital Bridge Roundabouts would be included in the transport surveys, but neither had been surveyed to date. The community member also noted that one of the features of traffic in the area is that it is very variable and queried whether turning circle counts at junctions on one day were sufficient. DJ responded that the transport assessment is an iterative process and that further survey work would be completed if it was deemed necessary and reiterated that the assessment process would have to stand up to scrutiny by both local and regional authorities.
ACTION: DJ to investigate whether Transport for London survey data for Whitton and Hospital Bridge Roundabouts is being used and to report back to the Forum.
- 3.12 The leader of one of the community groups queried why Langhorn Drive was not being used as the access point for the entire site. DJ responded that Langhorn Drive only offered access to the north end of the site and that this was being utilised for access to the College and Haymarket "tech hub".
- 3.13 A member of the Forum reflected that more could have been done to demonstrate to residents that views on the transport surveys were being taken on board and build confidence.
ACTION: DJ to discuss the scope of the transport surveys with the transport consultant and report back to the Forum.
- 3.14 Forum members reiterated their desire to see material in advance of meetings.
- 3.15 Forum members noted the content rich nature of proposed meetings on 24 November and 15 December. RG responded that the meetings could start earlier (at 18:30) and if necessary run to 20:45.
ACTION: EF to amend the start time of the next Forum meeting to 18:30.
- 3.16 DJ reiterated that the Outline Planning Application submission is not the end of the consultation process, as there will be a formal planning consultation by the Local Planning Authority. DJ also committed, where possible, to provide the Forum with information in advance of LCF meetings.
- 3.17 DJ highlighted that in response to feedback received at the drop-in session on 21 October the design team were investigating whether the perimeter of the College's Craneford Way East fields could remain accessible to members of the public. DJ asked Forum members to encourage residents to complete the survey online or attend the next public drop-in session on 4 November (at the College, 16:30-20:30) where hard copies of the survey would also be available.
- 3.18 Ward Councillors noted that they would also encourage residents to take part in the consultation currently underway and queried whether hard copies of the consultation material should be delivered to local residents. EF responded that a newsletter and leaflet promoting the consultation had been distributed to residents and that hard copies would be available at the drop-in session on 4 November and offered to post hard copies to Forum representatives to distribute to their members without access to the internet.
ACTION: EF to discuss feasibility of distributing hard copies of

consultation material to residents with the Education and Enterprise Programme Board.

3.19 **ACTION:** DJ to re-issue Draft Meeting Timetable to the Forum.

4. DATE OF NEXT MEETING

4.1 As above the next meeting of the Forum will take place on Monday 24 November at the earlier start time of 18:30.

5. ANY OTHER BUSINESS

5.1 None

6. CLOSE

6.1 RG thanked everyone for their contributions and closed the meeting.

RICHMOND EDUCATION AND ENTERPRISE CAMPUS LOCAL COMMUNITY FORUM: ACTION LOG

Ref.	Action	Owner	Due Date	Status	Comments/Notes
5.	Add community facilities/benefits to future agenda.	EF	TBC	Live	
6.	Add LCF to REEC website and explore addition of discussion forum/comments page.	EF	ASAP	Live	LCF page now 'live'. Exploring addition of discussion forum/comments page
8.	Share drafts of hard copy documents e.g. proposed leaflet.	EF	Ongoing	Live	Draft newsletter distributed for comment
15.	Investigate early engagement with TfL re. their proposals for the A316 (including temporary footbridges).	PC	TBC	Live	Ongoing
20.	SF to amend minutes to include "...that these areas would be fenced from the public" at point 5.6.	SF	ASAP	Live	
21.	DJ to investigate whether Transport for London survey data for Whitton and Hospital Bridge Roundabouts is being used and to report back to the Forum.	DJ	24/11/2014	Live	
22.	DJ to discuss the scope of the transport surveys with the transport consultant and report back to the Forum.	DJ	24/11/2014	Live	
23.	EF to amend the start time of the next Forum meeting (24 November) to 18:30.	EF	17/11/2014	Live	
24.	EF to discuss feasibility of distributing hard copies of consultation material to residents with the Education and Enterprise Programme Board.	EF	ASAP	Live	
25.	DJ to re-issue Draft Meeting Timetable to the Forum.	DJ	24/11/2014	Live	
1.	Response from David Ansell (former Principal, RuTC) to AJ/AE re. signs erected on Craneford Way East playing fields	NL	15/07/2014	Closed	Ref. in response to advice received from Richmond Council's Legal Service to be investigated [see 12]
2.	Draft and distribute revised outline programme timeline to include expected milestones in the progress of the development so that residents are aware when fuller details will be available (see pnt. 2.7 of 17/06/2014 minutes)	REEC partnership	15/07/2014	Closed	Part of "Latest programme update – discussion on overall site plan" (agenda item 5.) at 01/10/2014 meeting
3.	Distribute consultation summary findings via email	EF	15/07/2014	Closed	
4.	Add transport and EIA to July agenda	EF	15/07/2014	Closed	Meeting to be arranged in August to look at transport [see 16.]
7.	Send distribution map for letter drop to Forum members	EF	15/07/2014	Closed	
9.	Agree date for July meeting	EF	ASAP	Closed	
10.	Update REEC website to accurately reflect number of College students	EF	15/07/2014	Closed	
11.	Distribute June's draft minutes via email and publish agreed minutes	EF	22/07/2014	Closed	

	on the REEC website				
12.	George Chesman (Richmond Council, Legal Service) to write an explanatory note re. signs erected on the Craneford Way East playing fields.	PC	TBC	Closed	Note distributed at 01/10/2014 meeting
13.	Send electronic copy of issues list to the group.	EF	16/07/2014	Closed	
14.	Feedback comments / additions to issues list distributed at 15 July meeting.	ALL	22/07/2014	Closed	
16.	Coordinate meeting in August to consider transport assessment process.	EF	ASAP	Closed	Meeting took place on 27/08/2014
17.	Distribute full results report and data tables from four week consultation conducted in April and May.	MS	ASAP	Closed	
18.	Distribute explanatory note drafted by George Chesman re. signs erected on the Craneford Way East playing fields electronically.	EF	28/10/2014	Closed	
19.	Explore with partners whether October consultation material can include information on residential development.	PC	13/10/2014	Closed	